

DATA PRIVACY NOTICE

Ely Consort

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

Ely Consort is the data controller This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

Ely Consort complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

4. What is the legal basis for processing your personal data?

- Explicit consent so that we can keep you informed about news, events, and activities.
- In order to fulfil ticket orders (where appropriate).

5. Sharing your personal data

Your personal data will be treated as strictly confidential. If buying tickets from ticketsource your data is used by them to fulfil your order – we do not additionally share your data with any third parties.

6. How long do we keep your personal data?

We keep your personal data for no longer than reasonably necessary and we only retain your data for as long as we have your consent to do so.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which Ely Consort holds about you;
- The right to request that Ely Consort corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the Ely Consort to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data.
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data.
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions

9. Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact our secretary at data@elyconsort.org.uk

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.